

SLC Registration Checklist

After reading the online SLC Registration information, please use this checklist to verify that all necessary forms have been completed and mailed to the appropriate locations.

Hotel Lottery Form Opens – December 2, 2024

- <https://nebraskafbla.org/slc-hotels/>

Membership Registration – Due by January 15, 2025

- <https://connect.fbla.org/> *Instructions and guides available on the website.

State Officer Application and National Anthem Auditions – Due by January 17, 2025

- <https://nebraskafbla.org/state-officers/become-state-officer/>
- [National Anthem Signer Application](#) (winner will sing the National Anthem during opening session).
 - <https://form.jotform.com/nebraskafbla/sing>

Business of the Year Nominations – Due by January 15, 2025 *(deadline extended due to snow days)*

- [Business of the Year Award](#) Nomination (Large and Small Business categories)

Conference Sponsorship payments due February 1, 2025

- <https://nebraskafbla.org/sponsor/>
\$150 or more sponsor needed for Sweepstakes and Connect with Business ribbon projects.

Conference and Competitive Event Registration Form – Due by February 12, 2025

- [Conference and Competitive Event Registration Form http://app.gobluepanda.com](http://app.gobluepanda.com)



Login using FBLA Connect credentials.

*If you have troubles logging in, email jacqui.garrison@nebraska.gov.

All events must be submitted to the registration system including chapter report events.
No late event registrations will be accepted.

No changes made after February 12 to event registration.

SLC Registration Summary Form – due by February 12, 2025

- SLC Registration Summary Form - <https://form.jotform.com/nebraskafbla/slcregistration>

SLC Payment options:

- Pay with Check:
 - Make check payable to **Nebraska FBLA**
 - Mail check payment to:
Grafton & Associates, 5935 S. 56th St. Ste A, Lincoln, NE 68516
 - Include PDF Invoice from QuickBooks with check payments.
 - Include with payment
 - SLC Registration fees
 - Nebraska FBLA Scholarship Fund contribution,
 - Businessperson of the Year Award fee, and
 - Star Volunteer Award fee, if any.
- Pay with Credit Card:
 - Submit credit card payment through QuickBooks credit card payment link on invoice.
 - Credit card convenience fee added to registration total.

Optional SLC Forms and Competitive Event Items – Due February 12, 2025 (submit on [BluePanda](#))

High School Events

- Broadcast Journalism recorded presentation URL
- Business Ethics Report PDF
- Business Plan Report PDF
- Client Service Case Study Report PDF
- Data Analysis presentation URL
- Digital Animation video URL
- Digital Video Production video and presentation URL
- Electronic Career Portfolio presentation URL
- Future Business Educator lesson plan folder URL
- Graphic Design presentation URL
- Introduction to Business Presentation URL
- Intro to Public Speaking presentation URL & Script
- Intro to Social Media Strategies presentation URL
- Public Service Announcement presentation URL
- Public Speaking PDF Script and presentation URL

- Sales Presentation URL of presentation
- Social Media Strategies presentation URL
- Website Design presentation URL
- Who's Who Award ([guidelines](#))

Middle School

- Middle School – Career Research presentation URL
- Middle School – Exploring Business Issues presentation URL
- Middle School – Exploring Public Speaking presentation URL
- Middle School – Marketing Mix Challenge presentation URL
- Middle School – Exploring Website Design presentation URL
- Middle School – Video Game Challenge presentation URL
- Middle School – Young Leader Award ([guidelines](#))

Optional Forms

- [Businessperson of the Year Award](#) Form ([guidelines](#))
- [Golden Round Table Award](#) Form ([guidelines](#))
- [Star Volunteer Entry](#) Form ([guidelines](#))
- [Nebraska FBLA Scholarship donation](#) form

Optional SLC Competitive Event Items – Due March 1, 2025 (submit on [BluePanda](#))

High School Events

- Financial Statement Analysis presentation URL
- Coding and Programming presentation URL
- Computer Game and Simulation Programming presentation URL
- Mobile Application Development presentation URL
- Visual Design presentation URL
- Website Coding and Programming presentation URL

Chapter Reports – Due March 1, 2025 (submit to [BluePanda](#))

**Must be registered for the event by February 12 deadline.*

- American Enterprise Report
- Community Service Report
- Local Chapter Annual Business Report
- Partnership with Business Report

Ribbon Projects – Due March 1, 2025

<http://nebraskafbla.org/ribbon-projects>

Individual Ribbon Awards

- All-State Quality Member Award
- Business Achievement Awards (high school)
- LEAD Awards (middle school)

Chapter Ribbon Awards

- Connect with Business (HS Only)
- Explore FBLA (MS Only)
- Feed Nebraska
- Go Green Challenge
- March of Dimes Donation (\$100 minimum)
- NSBEA/NBEA Adviser Membership
- Chapter Dream Team – Bingo Cards
- Nebraska FBLA Foundation Trust (\$150 minimum)
 - o Foundation VIP (\$500 or more)
- Spark Your FBLA Legacy (HS Only)
- StepUp2Tech (HS Only)
- Sweepstakes (HS Only)
- Trail "Blazer" Award (MS Only)

Resume and Cover Letters – April 1, 2025

- Future Business Leader
- Job Interview

*For both Future Business Leader and Job Interview, the resume and cover letters will be scored as part of the final round.

Student Intern Applications – Due February 28, 2025

Backstage Manager Intern (1):

Description: The Student Backstage Manager will assist in creation and production of the FBLA State Leadership Conference general sessions. Students assist in facility and vendor coordination and may be on headset to manage the backstage during the live productions and Awards of Excellence Programs.

Eligibility & Details: Candidate must be a member of FBLA and attending the State Leadership Conference. All activities and production meetings will take place in the general session room at the conference. Factor 110 will work with student's competitive event and chapter schedules.

Application: <https://factor110.wufoo.com/forms/m11nx2e20m2w2qa>

Student Video Production Team Intern (4):

Description: The Student Video Team will be responsible for creating the custom conference flashback and adviser tribute video that will be played during the second awards of excellence program at the State Leadership Conference in Kearney. Additionally creating a shortened version of the conference flashback to use on social media for promoting Nebraska FBLA State Leadership Conference for future years. The team will take pictures and capture video of members and advisers during SLC and edit them together to include music and transitions using editing software. Factor 110 may also provide opportunities such as camera operating and graphic switching during general sessions.

Eligibility & Details: Applicants must be a member and attending the State Leadership Conference. Applicants must provide their own cameras and editing equipment and software programs. The team will have limited time to produce the videos so time will need to be managed wisely.

Application: <https://factor110.wufoo.com/forms/x17jckik1qgv0su/>

Pre-Conference Online Testing – February 19-March 15, 2025

- Submit proctor and participant forms to online form by March 15. All forms not received by 11:59pm on March 15 will result in competitors being disqualified.
 - Submit forms here for online testing: <https://form.jotform.com/nebraskafbla/onlinetesting>

Chapter Use Forms

- This form is for chapter use only and NOT to be submitted to the FBLA state office. Schools may opt to use their school issued forms for code of conduct and medical release.*
- Nebraska FBLA [Code of Conduct, Medical Release, and Photo Release form](#)