



## NEBRASKA FUTURE BUSINESS LEADERS OF AMERICA

### Chapter Permission Information

**Nebraska Future Business Leaders of America (FBLA) requires each chapter attending any conference, meeting, or activity to complete this form and return with registration materials.**

1. The term “delegate” shall mean any member, student, or guest participating in an activity.
2. Appropriate dress of business attire will be expected.
3. There shall be no defacing of property. Any damages to any property or furnishing in hotel rooms, meeting rooms, or conference locations must be paid by the individual or chapter responsible and may subject the individual to criminal prosecution.
4. Delegates shall keep their advisers/sponsors informed of their activities and whereabouts at all times.
5. Delegates shall be prompt and prepared for all activities.
6. Delegates must be in their sleeping rooms and quiet at curfew. Curfew will be enforced by local advisers/sponsors and security personnel (if applicable).
7. No alcoholic beverages or narcotics in any form shall be possessed at any time, under any circumstances while representing their local school and FBLA chapter. Use or possession of such substances may subject the individual to criminal prosecution.
8. No use of tobacco or simulated tobacco products will be permitted while a delegate is representing his/her local school and FBLA chapter.
9. Delegates are required to attend all sessions and activities assigned, including workshops, competitive events, committee meetings, delegate assemblies, etc., for which they are registered.
10. Identification badges will be worn at all times while participating in any state approved conference, meeting, or activity.
11. Male and female delegates shall not be in the same sleeping room unless an adviser/sponsor is present in the room.
12. Conduct not conducive to an educational conference will not be allowed. Such conduct includes actions disrupting a businesslike atmosphere, association with non-conference individuals, or activities that endanger self/others.



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Chapter Permission Form

PROCEDURES

- 1. Chapter advisers/sponsors will be responsible for supervision of delegates' conduct.
2. Individual delegates violating the conduct code may be sent home at their own expense after consultation with the local adviser/sponsor, parents/guardians, and local school administration.
3. Students found guilty of violations of the conduct code may be disqualified from competition.
4. Violations of the conduct code will be reported to the local school administration and the parents/guardians by the local adviser.

I understand that \_\_\_\_\_ students and \_\_\_\_\_ FBLA adviser(s), teachers or chaperones will be attending a Nebraska FBLA approved activity on \_\_\_\_\_ Date

\_\_\_\_\_ FBLA Activity \_\_\_\_\_ Location of Activity

I further understand that this activity is designed as an educational experience. Student actions interfering with the educational value of the activity will be dealt with by both the local school adviser and the local school administration and may include consultation with the state association adviser. School officials will be notified, in writing, of conduct code violations by the local adviser.

Teachers, student teachers or chaperones who will be attending the conference and who have been charged with responsibility for \_\_\_\_\_ students are: School Name

\_\_\_\_\_ Name \_\_\_\_\_ Name
\_\_\_\_\_ Name \_\_\_\_\_ Name

I have read the Chapter Permission Information and the Conduct/Procedures Code, agree with the statements, and will support discipline measures involving our local chapter if any students from our school are in violation of the Conduct/Procedures Code.

\_\_\_\_\_ School Name

\_\_\_\_\_ School Official's Signature \_\_\_\_\_ FBLA Chapter Adviser's Signature
\_\_\_\_\_ Cell Phone \_\_\_\_\_ Cell Phone
\_\_\_\_\_ Work Phone \_\_\_\_\_ Work Phone