

# HIGH SCHOOL - LOCAL CHAPTER ANNUAL BUSINESS REPORT

## Performance Rating Sheet

Preliminary Round     Final Round

(Mark one score per row AND write score in the Points Earned column. Use Tie Breaker column to add or subtract points to break ties.)

Expectation Item	Not Demonstrated		Below Expectations		Meets Expectations		Exceeds Expectations		Points Earned	Tie Breaker
Describe chapter's program of work and summary of year's activities	No evidence of chapter's program of work and summary of year's activities presented		Chapter's program of work and summary of year's activities explained briefly		Chapter's program of work and summary of year's activities clearly outlined		Chapter's program of work and summary of year's activities clearly outlined. Activities are chronological and clearly explained			
	0	○	1-5	○	6-10	○	11-15	○		
Describe activities to benefit chapter and its members: <ul style="list-style-type: none"> <li>• Recruitment</li> <li>• Leadership development</li> <li>• Career exploration and preparation</li> <li>• Business partnerships</li> <li>• Chapter fundraising</li> <li>• Public relations and chapter publicity</li> </ul>	No evidence of activities		There is at least one activity described in four of the components		There is at least one activity described in each component listed		Multiple activities are described in all components listed			
	0	○	1-7	○	8-14	○	15-20	○		
Describe activities to benefit other individuals and organizations: <ul style="list-style-type: none"> <li>• State and national projects</li> <li>• Other community service projects</li> </ul>	No evidence of activities		There is at least one activity described in one component		There is at least one activity described in each component listed		Multiple activities are described in all components listed			
	0	○	1-7	○	8-14	○	15-20	○		
Describe conferences attended and recognition received: <ul style="list-style-type: none"> <li>• Participation in FBLA conferences</li> <li>• Other chapter and individual recognition earned</li> <li>• Competitive event winners and participation</li> </ul>	No evidence of conference attended, and recognition received		There is at least one activity described in one component		There is at least one activity described in each component listed in this section		Multiple activities are described in all components listed			
	0	○	1-7	○	8-14	○	15-20	○		

### Delivery Skills

Statements are well-organized and clearly stated	Presenter(s) did not appear prepared		Presenter(s) were prepared, but flow was not logical		Presentation flowed in logical sequence		Presentation flowed in a logical sequence, statements were well organized			
	0	○	1-3	○	4-7	○	8-10	○		
Demonstrates self-confidence, poise, assertiveness, and good voice projection	Presenter(s) did not demonstrate self-confidence		Presenter(s) demonstrated self-confidence and poise		Presenter(s) demonstrated self-confidence, poise, and good voice projection		Presenter(s) demonstrated self-confidence, poise, good voice projection, and assertiveness			
	0	○	1-2	○	3-4	○	5	○		
Demonstrates the ability to effectively answer questions	Unable to answer questions		Does not completely answer questions		Completely answers questions		Interacted with the judges in the process of completely answering questions			
	0	○	1-3	○	4-7	○	8-10	○		
<b>Performance Subtotal (100 max)</b>										

### Penalty Points (Mark all that apply)

Dress Code not followed	-5	○	Deduct 5 points for each instance of guidelines not being followed	- _____	○	<b>Total Penalty</b>	- _____	
<b>Performance Total</b>								
<b>Report Total (100 max)</b>								
<b>Grand Total</b>								

School: \_\_\_\_\_

State: \_\_\_\_\_

Judge's Signature: \_\_\_\_\_

Date: \_\_\_\_\_