HIGH SCHOOL - INTRODUCTION TO EVENT PLANNING
Performance Rating Sheet

(Mark one score per row **AND** write score in the Points Earned column. Use Tie Breaker column to add or subtract points to break ties.)

Expectation Item	Not Demonstrated		Below Expectations		Meets Expectations		Exceeds Expectations		Points Earned	Tie Breaker
Demonstrates understanding of the case study and defines problem(s) to be solved	No description or case study synopsis provided no problems defined		Describes and provides case study synopsis OR defines the problem(s)		Describes and provides case study synopsis AND defines the problem(s)		Demonstrates expertise of case study synopsis AND definition of the problem(s)			
	0	O	1-5	O	6-10	O	11-15	O		
Identifies alternatives and the pro(s) and con(s)of each	No alternatives identified		Alternative(s)given but pro(s) and/or con(s) are not analyzed		At least two alternatives given, and pro(s) and con(s) are analyzed		Multiple alternatives given and multiple pros and cons analyzed for each			
	0	O	1-7	O	8-14	O	15-20	O		
Identifies logical solution and aspects of implementation	No solution identified		Solution provided, but implementation plan not developed		Logical solution and implementation plan provided and developed		Feasible solution and implementation plan developed, and necessary resources identified			
	0	O	1-7	O	8-14	O	15-20	O		
Demonstrates knowledge and understanding of the event competencies: Customer service skills/management skills/event staffing/legal aspects/convention management/designing and executing an event/crowd control/pricing/careers in event planning/supply chain management	No competencies demonstrated		One or two competencies are demonstrated		Three competencies are demonstrated		Four or more competencies are demonstrated			
	0	O	1-7	O	8-14	O	15-20	O		

Delivery Skills

Statements are well-organized and clearly stated	Presenter(s) did not appear prepared		Presenter(s) were prepared, but flow was not logical		Presentation flowed in logical sequence		Presentation flowed in a logical sequence; statements were well organized			
	0	O	1-3	O	4-7	O	8-10	O		
Demonstrates self-confidence, poise, assertiveness, and good voice projection	Presenter(s) did not demonstrate self-confidence		Presenter(s) demonstrated self-confidence and poise		Presenter(s) demonstrated self-confidence, poise, and good voice projection		Presenter(s) demonstrated self-confidence, poise, good voice projection, and assertiveness			
	0	O	1-2	O	3-4	O	5	O		
Demonstrates the ability to effectively answer questions	Unable to answer questions		Does not completely answer questions		Completely answers questions		Interacted with the judges in the process of completely answering questions			
	0	O	1-3	O	4-7	O	8-10	O		
							Performance Subtotal (100 max)			

Penalty Points (Mark all that apply)

Dress Code not followed	-5	O	Deduct 5 points for each instance of guidelines not being followed	-_____	O	**Total Penalty**	-_____	
						Grand Total		
						Objective Test Score (to be used in the event of a tie)		

Name(s): _____

School: _____ State: _____

Judge's Signature: _____ Date: _____