

# Partnership with Business Project Report Rating Sheet

Expectation Item	Not Demonstrated	Below Expectations	Meets Expectations	Exceeds Expectations	Points Earned
Project has specific partnership goals and partnership involves a FBLA chapter and a business	This partnership does not involve a FBLA chapter and a business	Partnership goals are listed but not well defined	Project has specific partnership goals	Project has quantitatively defined goals and indicates future activities or steps that could be taken to further the work started	
	0	1-3	4-7	8-10	
Explain the responsibilities of the business and chapter leaders	No leadership roles explained	Leaders were identified but responsibilities were not explained	Leaders were identified and responsibilities explained	Project leaders and leadership roles evident throughout project	
	0	1-5	6-10	11-15	
Describe planning, development, and implementation of project	No evidence of planning, development, or implementation of project	Planning, development, OR implementation explanation is missing	Planning, development, AND implementation activities/steps are clearly described	Planning, development, and implementation activities/steps are described and rationale for types of activities is given	
	0	1-7	8-14	15-20	
Show evidence of publicity received	No evidence of publicity received	Information about publicity was written in the report but no evidence of publicity is available	Project was recognized by the partners	Project was recognized in more than one way by the partners	
	0	1-3	4-7	8-10	
Discuss benefits and concepts learned from the partnership and degree of impact on both partners as a result of project	No benefits, concepts learned, or impact is stated	Project was completed and served a purpose	Benefits, concepts learned, and degree of impact for both partners is discussed with tangible results	Project impacted the partners to a level that something has dynamically changed with one or both partners	
	0	1-3	4-7	8-10	
Evaluate the project	No evidence of project evaluation is provided	Project was evaluated	Project was evaluated and the evaluation was assessed	Project was evaluated and recommendations for change were given	
	0	1-3	4-7	8-10	

### Report Format

Arrange information according to rating sheet (See above Expectation Items)	Missing 1 or more sections and/or does not follow rating sheet	All information presented, but order inconsistent with rating sheet	Information arranged according to the rating sheet	Presented in the correct order and includes written transitions between sections	
	0	1-3	4-7	8-10	
Format and design a business report	Does not format document	Inconsistent formatting, excessive white space, and/or unrelated graphics and/or photos	Consistent formatting throughout the report	Utilizes full bleed, effective use of space, related defined graphics, and consistent formatting	
	0	1-3	4-7	8-10	
Include correct grammar, punctuation, and spelling	More than 5 grammar, punctuation, or spelling errors	3-4 grammar, punctuation, or spelling errors	No spelling errors, and not more than 2 grammar or punctuation errors	No spelling errors, and not more than 1 grammar or punctuation error	
	0	1-2	3-4	5	
<b>Report Subtotal (100 max)</b>					

### Penalty Points

Report Guidelines not followed	-5	<b>Total Penalty</b>	-
		<b>Grand Total</b>	

Names \_\_\_\_\_

School: \_\_\_\_\_

Judge's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Judge's Comments: \_\_\_\_\_