



Nebraska Future Business Leaders of America

301 Centennial Mall South P.O. Box 95072 Lincoln, NE 68509

2017 National Leadership Conference

Travel to the NLC – A seven-day travel package to the NLC to Anaheim, CA has been planned by the Nebraska FBLA Board of Directors.

Travel on Your Own – Chapters may travel to the NLC making their own hotel and travel arrangements. If a chapter chooses to travel on its own, there is no guarantee that you will be in the same hotel as the Nebraska delegation.

NLC National Information—Click on the 2017 NLC link on the national home page for NLC details.

Questions—Email Dennis Krejci at Tri County (dennis.krejci@tricountyschools.org) with your travel questions. Please contact jacqui.garrison@nebraska.gov with your general conference questions and competitive event questions.

Deadlines

- April 10** Complete the online Google Form *NLC Qualifier* with your winners' decision. See the *NLC Qualifiers* section below for the information that needs to be provided!
- April 28** NLC travel registration deadline, if traveling with Nebraska FBLA. National conference registration deadline. Nebraska FBLA Participant online form completed for ALL members, advisers, and guests attending the NLC.
- May 5** Competitive event files submitted for NLC to Nebraska FBLA. This will give Nebraska FBLA a few days to ensure that all entries are submitted correctly prior to the official May 12 deadline.

See Nebraska FBLA website for instructions on submitting entries and Statement of Assurance.

Award Winners – NLC Sign-up – Starting April 9 – Deadline April 18

- The top 3 places in ALL events qualify for the NLC. *Middle Level* events do not qualify them to attend NLC rather they will receive recognition on the National FBLA-PBL Website.
- Complete the online Google Spreadsheet (<http://bit.ly/NENLCsignup>) starting April 9 to confirm what events your top 3 winners will be competing in.
 - Each student is allowed to compete in one (1) individual/team event and one (1) chapter report/project event.
 - Indicate the student's interest in competing at NLC by placing a Y (yes) or N (no) in column C.
 - Nebraska only takes the top 3 winners in each event to NLC.
- If you have a student in an event where one or more of the top 3 winners have selected not to compete at NLC in that event, please continue to indicate your students interest to compete at NLC until all events have 3 Yes's!
- Make sure you only click in the row for your chapter. This will ensure that other advisers may edit cells for their student. ☺

Event	Place	NLC - Y/N	Awardee	Chapter
Accounting I	1		student name	
Accounting I	2		student name	
Accounting I	3		student name	
Accounting I	4		student name	
Accounting I	5		student name	
Accounting I	6		student name	
Accounting I	7		student name	
Accounting I	8		student name	
Accounting I	HM		student name	
Accounting I	HM		student name	
Accounting I	HM		student name	

**You will only be able to edit column C (NLC Y/N). The other columns are protected from anyone editing them.

Nebraska NLC Participant Form – April 28

- Complete the Nebraska Participant online form for each individual traveling to the NLC.
- This **required** online form provides Nebraska FBLA with a record of all NLC participants.
- All chapters need to enter the information requested for each adviser, member, and guest—even if traveling on your own.
- <https://form.jotform.us/nebraskafbla/NLC2017>

NLC Competitive Event Entry Submission and Reports – May 3

- Your state adviser registers all members for the competitive events. See the **NLC Registration Checklist** for specific event details.
- Schools with entries need to have final files to the state office to be submitted by **Wednesday, May 3**. (See Nebraska FBLA Website for submission link)
- Statement of Assurance form for appropriate events completed online. (See Nebraska FBLA Website for link)
- Follow the steps in the NLC Report Submission Instructions linked at the NLC section of the Nebraska website.

National Conference Registration – April 28

Register each participant for the NLC by paying the conference registration fee; this is a separate registration fee from the travel registration with STG Travel. Select the 2017 NLC Registration link on the national FBLA home page.

- You will need your chapter number and password (service). All students competing at the conference must have paid their dues by March 1 or they will NOT be eligible to compete.
- Early conference registration fee: **\$115** per member or adviser and **\$50** per guest.
- Registration needs to be completed before your competitive event submissions can be submitted by the Nebraska staff.

Nebraska FBLA Travel Registration Procedures – April 28

Nebraska FBLA travel is coordinated by the Nebraska FBLA Board of Directors under the direction of Dennis Krejci, Tri County, and our travel agency STG Travel. Melissa Thomas is your STG Travel contact.

Travel package prices include air transportation, 6 nights' lodging, bus transportation to the beach, and 2 Nebraska trading pins. Prices listed in the STG Travel instructions are per person.

Nebraska Travel Registration Deadline – Items to Complete

- If needed, coordinate roommates for students and advisers using the Google Spreadsheet: <http://bit.ly/NENLCrooms>
- Reservations and payment to STG Travel.
- Additional pin order to Shawna Koger, Arlington. (Order form on Nebraska FBLA website.)

Review the following items linked to the Nebraska FBLA website (www.nebraskafbla.org) at the Events tab, NLC Registration Information link.

- Nebraska Adviser Instructions (online or provided in the SLC registration packet)
- Nebraska NLC Travel and Tour Itinerary
- Registration Checklist – quick reference for submitting registration items
- Nebraska Participant Online Form – each adviser, member, and guest attending must be entered
- NLC Additional Pin Order Form
- STG Travel Adviser Instructions – follow the instructions to register for lodging and travel

NLC Chapter Use Forms – Do not send to State Office

Students Traveling Without Local Adviser—If a student is attending the NLC **without** his/her local adviser, it is the responsibility of the local adviser to ask another FBLA adviser to be responsible for the student. It is appropriate to reimburse the sponsoring adviser half the cost of the total trip.

The Independent Delegate form should be used as the appropriate documentation between your school district and the sponsoring school district. This form is for your use and is NOT sent to Nebraska FBLA.

Chapter Permission Forms—The Chapter Permission Form is completed to provide you with the support needed from your school district to attend the NLC. This form is for your personal use and is NOT sent to Nebraska FBLA.

Medical Release Forms—Each student, adviser, and guest should complete a Medical Release Form when traveling to a national conference. You may use the Nebraska Medical Release Form found on the Nebraska website or use a form provided by your school district. The chapter adviser should bring the Medical Release Form to the NLC. These forms are for your personal use and are NOT sent to Nebraska FBLA.

NLC Stipends

NLC Competitor Stipends—Monetary support from Nebraska FBLA will be provided for the national qualifiers according to the NLC Qualifiers form found in the SLC registration packet. An **expectation** for this support is that each student prepares for his/her competitive event. Nebraska FBLA annually ranks in the Top 7 in total number of awards received!

Volunteers to Assist with Public Speaking Event

Event Assistants Needed—Nebraska has been assigned to assist with both the **Public Speaking II** preliminary and final events. Please volunteer for the following by emailing jacqui.garrison@nebraska.gov:

- Twelve (12) advisers are needed to fill this assignment on June 30 from 12:30 to 5:30 p.m.
- Two (2) advisers are needed on July 1 from 12:30 to 5 p.m.

Nebraska Meetings and Other NLC Items

Two Nebraska Meetings—The Nebraska meetings are required activities.

Chapter Planning—Consult the Nebraska FBLA Delegation Itinerary and the NLC Guide before planning chapter excursions.

Opportunities, Opportunities!—Your members won't want to miss numerous opportunities at this year's NLC. Check out the NLC Guide for complete details on open event testing, certification exams, and more!

Dress Code—Please review the NLC Dress Code with your conference competitors. The National Board of Directors will enforce the dress code for competitors in the written events. Judges assigned to the performance events will deduct points from competitors' scores if the student has not followed the dress code.

NLC Prep Days sponsored by Nebraska FBLA Advisory Council

Two NLC Prep Day Locations—Omaha and Central/Northeast Nebraska (depends on competitors)

Dates:

Thank you for all you do to prepare your students for success!