

## HOW TO BECOME A NEBRASKA FBLA STATE OFFICER

1. Return the application forms by the required deadline. *Late applications will not be accepted!* Send to:  
**Nebraska FBLA  
P.O. Box 94987  
Lincoln, NE 68509-4987**
2. Pass the State Officer screening interview session and test.
3. Receive a letter of eligibility from the Nebraska FBLA State Adviser.
4. Prepare campaign materials.
5. Submit a financial statement of campaign expenses at campaign check-in.
6. Present a two-minute campaign speech at the Opening General Session and answer campaign questions at the Nebraska FBLA State Leadership Conference Formal Caucus.
7. Conduct a vigorous campaign.
8. Appear at the Delegate Assembly for the election of officers.
9. Be installed at the Awards Program at the FBLA State Leadership Conference.
10. Dedicate yourself to spending a year of hard work in promoting FBLA.



***Students applying for State Officer positions should keep the following thoughts in mind before signing up to be an applicant for a State Office.***

- A. State Officers are expected to attend the FBLA National Leadership Conference held in late June or early July.
- B. State Officers spend five days together in June planning their year's activities and completing a thorough State Officer training program.
- C. State Officers write the FBLA newsletter, the *Pledge*.

- D. State Officers are responsible for planning and conducting the Fall Leadership Conference and assisting with the planning and conducting of the State Leadership Conference.
- E. State Officers work **numerous** weekends during the school year in planning Nebraska FBLA activities.
- F. State Officers will visit and communicate with local chapters as called upon to do so.
- G. State Officers generally miss 8-10 days of school per year. Class work is made up **prior** to departure.
- H. State Officers will represent Nebraska FBLA through public speaking appearances at career and technical education meetings, business teacher meetings, business and industry meetings, advisory council meetings, and other meetings as called upon to do so.
- I. State Officers are expected to attend the National Fall Leadership Conference.
- J. Many of the meal and travel expenses involved in conducting State Officer activities are paid by the officer.
- K. State Officers may not graduate at mid-year from high school and retain their State Officer position. Any student running for State Office must have at least one full academic year remaining in his/her high school career and reside in Nebraska.
- L. State Officers **must** be willing to devote many long hours of service to the Nebraska FBLA Chapter during their term of office.
- M. State Officers must work directly with their local adviser(s) and with the Nebraska FBLA State Adviser.
- N. Parents, school administrators, and local advisers should have a complete understanding of the responsibilities that must be accepted by a Nebraska FBLA State Officer.